If you wish to (or need to) work as a TA in the fall, your supervisor needs to nominate you to your Division Head.

If you want to change research groups, you may want to apply for a transitional TA. See SWITCHING GROUPS under "Types of Financial Support" at http://web.mit.edu/physics/current/graduate/doctoral.html. If this applies to you, please put a request in writing (via email) to Associate Department Head and Academic Programs Office.

To help inform your choice about taking on a TA role, we are providing the following information about the TA process:

Information about TA roles and responsibilities:
- TAs in Physics are expected to work up to 20 hours per week on their TA duties.
- There are both ‘utility TAs’ (primarily grading), and ‘recitation TAs’ (for classroom activity) available. Most TAs, utility or recitation, will also run office hours.
- We encourage students to have a conversation with their advisor (if applicable) about balancing research responsibilities with the TA workload.

Information about the TA assignment process:
- Each division has a fixed number of TA slots allocated to it. The division heads decide which students in their division are assigned a TA slot.
- A message will go out to all selected TAs from the TA coordinator, asking for each TA’s top three choices of subject to be assigned to.
- Any grad student may be assigned to any undergraduate subject. For most graduate subjects, we will generally look for students who have already taken that subject.
- You can also indicate a preference between utility and recitation TAs. There are many more positions for utility TAs than for recitation TAs.
- It may not be possible to give you the preference you express, but we’d like to know if you have strong feelings about which kind of position you would like.
- Instructors can arrange with a particular student for that student to TA their class. We rely on the instructors to let us know about these arrangements, and generally honor them.